*Complete the following sections with request information and email the form to Data Management at* *ems\_cm@ga.com* *or submit this form using other approved methods.*

# REQUESTOR INFORMATION

|  |  |  |  |
| --- | --- | --- | --- |
| Supplier/Contractor Name: |  | *Insert name* |  |
| Date of Request: |  | *Mm/dd/yyyy* |  |
| Purchase Order Number: |  | *e.g., 4700012345* |  |
| Welder Qualification and Maintenance Program: |  | *Enter approved GA-EMS document number: SUP-000001* |  |
| Example WPQR Windchill #: |  | *Enter approved GA-EMS document number: SUP-000002* |  |

# RESTRICTIONS

This form may only be used when the following have been submitted and approved:

1. The supplier’s standard operating procedure (SOP) defining the supplier’s process for qualifying welders/welding operators and tracking welder/welding operator maintenance in accordance with customer-specified welding codes
2. Relevant objective quality evidence (OQE) demonstrating implementation and conformance with the SOP for welder/welding operator qualification maintenance (e.g., welder maintenance log or equivalent and a GA-EMS approved welder performance qualification record [WPQR])
	1. Any revisions to the SOP require review and approval by GA-EMS prior to use.
3. A single code-acceptable WPQR that is a representative sample of the other WPQRs used to qualify welders/welding operators listed in the summary table
	1. This requirement may be satisfied by submitting a WPQR previously approved by GA-EMS.

# WELDER SUMMARY TABLE

## List all welders and weld operators who will be used to fulfill the PO specified above.

| Welder Name | Identification # | Qualified on These Weld Processes(limit one per line) | Original Date Qualified | Most Recent Maintenance Date |
| --- | --- | --- | --- | --- |
| *(e.g. John Smith)* | *5591* | *GTAW* | *MM/DD/YYYY* | *MM/DD/YYYY* |
| *(e.g. John Smith)* | *5591* | *GMAW* | *MM/DD/YYYY* | *MM/DD/YYYY* |
| *(e.g. John Smith)* | *5591* | *SMAW* | *MM/DD/YYYY* | *MM/DD/YYYY* |
|        |        |        |        |  |
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|        |        |        |        |        |

\*Add/delete rows as needed